

## **EXERCISE OF THE RIGHT TO DATA PORTABILITY**

### **DATA OF THE CONTROLLER**

Name/Registered company name.....  
Address of the Branch/Service where the right to data portability is requested.....  
..... No. ....  
Postal Code .....  
Town/City, Country .....

### **DETAILS OF THE DATA SUBJECT OR LEGAL REPRESENTATIVE**

Mr/Ms....., of legal age,  
with address at.....  
..... No. ....  
Postal Code .....  
Town/City, Country.....  
with ID number....., and email address.....  
by means of this notification, exercises the right to data portability, in accordance with the  
provisions of Article 20 of EU Regulation 2016/679, General Data Protection (GDPR).

### **REQUESTS**

That their personal data be provided within one month in a structured, commonly used, and  
machine-readable format.

Data or Categories of Data on which you wish to exercise the right to portability:

.....  
.....  
.....  
.....

☐ If applicable, that the aforementioned personal data be transmitted directly to the data controller  
..... (specify name or corporate name),  
provided it is technically feasible.

..... 20.....  
(Place and date)

Signature:

## **INSTRUCTIONS**

1. This form is to be used by the data subject who wishes to have their personal data provided in a structured, commonly used, and machine-readable format. It may also be used for the aforementioned data subjects to request direct transfer of their personal data from one data controller to another when this is technical feasible.
2. In some cases, it might be necessary to provide a copy of a valid ID . If acting through a legal representative, a copy of the representative's ID and a document accrediting their representation must also be provided.
3. The data subject must contact directly the public or private body, company, or professional presumed or confirmed to hold their data.
4. Once this form is filled out, please send it to Cecabank's Data Protection Officer (DPO) at [arco@cecabank.es](mailto:arco@cecabank.es).
5. If you are not satisfied with the way in which your request is handled, you may file a complaint with Luxembourg's National Commission for Data Protection (CNPD) according to the procedures disclosed in their website [www.cnpd.public.lu](http://www.cnpd.public.lu).